

# SkillsUSA Professional Development Test – Sample Questions

1. Choose the answer that best completes this statement: "Personal Skills, Workplace Skills, and Technical Skills grounded in academics" are known as the three \_\_\_\_\_ of the SkillsUSA Framework.

## **Components**

Elements

Categories

Areas

2. There are 17 skills identified within the SkillsUSA Framework. What is their collective name?

## **Essential Elements**

Components

Essential Skills

Framework Areas

3. Which of the following is a skill found in the Technical Skills component of the SkillsUSA Framework?

## **Job-Specific Skills**

Communication

Integrity

Teamwork

4. The following Essential Elements are all part of which component of the SkillsUSA Framework? Planning, Organizing and Management; Teamwork; and Leadership

## **Workplace Skills**

Personal Skills

Job Interview Skills

Technical Skills Grounded in Academics

5. Work Ethic, Integrity, and Self-Motivation all represent which component of the SkillsUSA Framework?

## **Personal Skills**

Workplace Skills

Job Interview Skills

Technical Skills Grounded in Academics

6. Which of the following Essential Elements best represents what one demonstrates when they embrace change, seek improvement of processes, and respond to set-backs with optimism?

**Adaptability/Flexibility**

Integrity

Self-Motivation

Safety and Health

7. When one seeks to include a diverse group of individuals on their team, seeks to understand the perspective and experience of others, and works to learn from people who are different than them, which Essential Element are they practicing?

**Multicultural Sensitivity and Awareness**

Leadership

Work Ethic

Professional Development

8. The Work Ethic Essential Element is organized within the Personal Skills component of the SkillsUSA Framework along with which other two Essential Elements?

**Integrity and Responsibility**

Teamwork and Communication

Job-Specific Skills and Professional Development

None of these

9. Which group of individuals did the list of employability skills within the SkillsUSA Framework originate with?

**Industry representatives**

SkillsUSA state officers

SkillsUSA staff persons

Chapter advisors

10. Choose the option that best completes this statement: The Chapter Excellence Program recognizes chapters for excellence in chapter programming and \_\_\_\_\_.

**Framework integration**

Championships

innovative actions

diversity, equity, inclusion and access

11. What is the primary goal of the Partner and Alumni Engagement category of the SkillsUSA Program of Work? category focuses on engaging former members, parents, and others to support the work of a SkillsUSA chapter?

**Engaging former members, parents, and others to support the work of the local SkillsUSA chapter**

Developing financial literacy and entrepreneurship skills through work experience

Participating in career exploration, planning, and experiences

Assessing community needs, identifying services, and using skills to meet the needs of others

12. The Financial Management category of the Program of Work focuses on all of the following EXCEPT:

**Establishing interpersonal relationships.**

Developing personal financial literacy skills.

Building entrepreneurial skills.

Conducting chapter fundraising.

13. When members engage in activities such as participating in career exploration, planning work-based learning opportunities, and being part of SkillsUSA championships, they are participating in activities that fit within which Program of Work category?

**Workplace Experiences**

Partner and Alumni Engagement

Community Engagement

Leadership Development

14. If a chapter activity achieves the goals related to the Advocacy and Marketing category of the Program of Work, what is the activity likely doing?

**Promoting the SkillsUSA chapter programs and career and technical education.**

Engaging students career exploration and workplace experiences.

Building interpersonal relationships between members in the chapter.

Analyzing the needs of the community and developing a service plan to address them.

15. A chapter that teaches personal financial literacy skills, encourage entrepreneurial ventures, and has a solid, futuristic plan for chapter fundraising demonstrates that they have programming in which Program of Work category?

**Financial Management**

Workplace Experiences

Advocacy and Marketing

Leadership Development

16. SkillsUSA Models of Excellence demonstrate high-quality integration of the SkillsUSA Framework and excellent chapter programming. Models of Excellence is the highest level of which SkillsUSA program?

**Chapter Excellence Program**

Innovative Excellence Program  
Model of Improvement Program  
Championships Program

17. While the first and second levels of achievement of the Chapter Excellence Program are evaluated and awarded at the state level, where is the third, and highest, level of achievement evaluated and awarded?

**At the national level**

In the chapter  
At the district level  
In a local newspaper

18. All of the following are intentional goals of the SkillsUSA Framework EXCEPT:

**Ensure the advisor's job is manageable**

Ensure students receive feedback on their efforts to improve their skills  
Ensure that all SkillsUSA events teach students SkillsUSA Framework skills  
Build career-ready students

19. What is the name of the industry-validated credential available through SkillsUSA that demonstrates proficiency in the skills listed within the SkillsUSA Framework?

**Career Essentials Credential**

Employability Skills Credential  
Life-long Learning Credential  
SkillsUSA Framework Credential

20. Which group of people most needs the skills that are part of the SkillsUSA Framework?

**All future and current individuals in the job force**

New employees  
Middle, high school, and college students  
Experienced employees

21. Which of the following IS one of the purposes of the SkillsUSA Framework?

**Provides a common language for students to articulate what they gain from SkillsUSA.**

Measures advisor success at the local level.  
Evaluates student performance in the local Program of Work.  
Articulates a forecast of how a chapter will perform in future competitive events.

22. Which of the following is NOT true of the SkillsUSA Framework?

**It demonstrates how to properly recognize members.**

Industry data show that these skills are needed by employees.

All national SkillsUSA programming is driven by the Framework.

It represents a common language all SkillsUSA members can use to describe their growth through SkillsUSA.

23. Which of the following is NOT an appropriate time to wear SkillsUSA official attire?

**When it's cold in the school hallways.**

During local, state, or national ceremonies of SkillsUSA.

During a visit with your state policy representatives.

On a specially designated day during SkillsUSA Week.

24. A solid red tie or scarf (is/is not) part of official SkillsUSA attire.

**is not**

is

25. Choose the best answer to complete this statement: The SkillsUSA \_\_\_\_\_ contains a series of "I believe" statements.

**creed**

motto

pledge

mission

26. Which of the following statements is included in the SkillsUSA motto?

**Preparing for leadership in the world of work.**

I believe in the dignity of work.

I pledge allegiance to the flag of the United States of America.

Developing world-class workers, leaders and responsible American citizens

27. "To base," "To prepare," and "To honor" are all statements found within what?

**The SkillsUSA Pledge**

The SkillsUSA Vision

The SkillsUSA Leadership Promise

The SkillsUSA Mission

28. SkillsUSA articulates that it will partner with others to ensure America has a skilled workforce. Which of the following choices accurately lists the three groups of people necessary in this partnership?

**students, teachers and industry partners**

industry partners, parents, and potential members

relatives of members, teachers, and parents

teachers, past employers of members, and parents

29. The SkillsUSA emblem is an image that contains:

**multiple symbols representing distinct characteristics of the organization.**

a hidden message about the history of SkillsUSA.

a visual demonstration of SkillsUSA's mission.

a connection point for members throughout the ages.

30. The torch, gear, and hands are all images that are represented with what symbolic representation of SkillsUSA?

**The SkillsUSA Emblem**

The SkillsUSA Mission

The SkillsUSA website

The SkillsUSA Framework

31. Within SkillsUSA, blue, red, gold, and white are all \_\_\_\_\_.

**Official colors of SkillsUSA**

Options for the official blazer

Representative of diversity in the organization

A pallet of colors

32. In SkillsUSA, the common union of the states and of the chapters is represented by which of the official color?

**Blue**

Gold

Red

White

33. Two of the official SkillsUSA colors represent the individual states and chapters. Which two?

**Red and white**

Silver and red

Gold and silver

Blue and red

34. During meetings and at national or state conferences, the SkillsUSA emblem ceremony is used for what purpose?

**To remind members and guests of important aspects of SkillsUSA**

To give everyone time to find their seat

For consistency at events

To recruit new members

35. Which of the following describes the primary responsibilities of the chapter secretary?

**To assist the president in preparing the agenda and provides the chapter with the minutes of the previous meeting**

To chair meetings in the absence of the president

To write news articles following chapter events

To instruct members how to raise the necessary funds for annual chapter events

36. Which of the following is an example of the vice president's responsibilities?

**To chair meetings in the absence of the president.**

To ensure all officers are doing their jobs.

To proofread the reporter's news articles.

To be the liaison between the chapter and the advisor.

37. Which Program of Work category might a member who is excellent at Service Orientation consider playing a large role in?

**Community Engagement**

Workplace Experiences

Leadership Development

Financial Management

38. This officer must be prepared with some knowledge about meeting operations so they may advise and re-direct the chapter during meetings.

**The parliamentarian**

The vice president

The secretary

The reporter

39. How many high school national officers may be elected to serve SkillsUSA annually?

10

12

7

5

40. SkillsUSA is a student organization within CTE. In this context, what does CTE stand for?

**Career and Technical Education**

- Career and Training Education
- Current Technology Education
- Current and Technical Education

41. The SkillsUSA organization was originally founded in 1965 under a different name. What was it?

**Vocational Industrial Clubs of America**

- Skilled and Technical Sciences Association
- America's Future Workforce
- Vocational SkillsUSA

42. Which of the following descriptors is accurate for SkillsUSA and other career and technical student organizations?

**They are intracurricular**

- They are extracurricular
- They are clubs
- They are most closely aligned with a competitive sport

43. When an employee makes the right choice about which tool to use to send a specific message to their peers (text, email, phone, face-to-face), which Essential Element are they likely demonstrating with high quality?

**Communication**

- Teamwork
- Service Orientation
- Work Ethic

44. Using a personal planning system to monitor goals and tasks is an example of which Essential Element?

**Planning, Organizing and Management**

- Leadership
- Teamwork
- Integrity

45. High-quality employees make positive choices when it comes to protecting the information of their customers and co-workers. Which Essential Element articulates these abilities?

- Work Ethic

**Professional Development**

- Communication
- Job-Specific Skills

46. When a person has an internal drive to do a specific task or achieve a specific goal and in general is growth-minded, which Essential Element are they likely demonstrating?

**Self-Motivation**

Professionalism

Teamwork

Leadership

47. Students can demonstrate this Essential Element by taking part in SkillsUSA conferences that help them grow as leaders and young professionals.

**Professional Development**

Service Orientation

Communication

Planning, Organizing and Management

48. When a chapter prepares to complete the activities within their Program of Work, which Essential Element would be particularly helpful?

**Planning, Organizing and Management**

Professionalism

Safety and Health

Integrity

49. Trust, Compassion, Stability, and Hope are defined as the four pillars of \_\_\_\_\_ by SkillsUSA.

**Leadership**

Communication

Professionalism

Teamwork

50. Which of the following is NOT an example of how a chapter can demonstrate their commitment to Multicultural Sensitivity and Awareness?

**Holding an event in a room that requires using the stairs to access even though one member has a wheelchair.**

Reviewing the calendar to ensure events don't fall on holidays.

Providing scholarships to cover costs for students who may not be able to afford registering for a conference.

Serving ethnic snacks at meetings and sharing a history of the snack with the chapter.