



*mdskillsusa.org
skillsusa.org*

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. SkillsUSA helps each student excel.

SkillsUSA Maryland has 5,000 members statewide.



SkillsUSA Maryland Fall Leadership Conference



November 2-3, 2023
Carousel Hotel, Ocean City, MD

2023-2024 State Officer Team



Left side front to back: **Myah Hazan, Jessica Cowgill, Callie Nicholson, Patrick Haines**
 Right side front to back: **Makayla Porter, Khyla Boodoo, Brianna Rourke, Andrew Peacy**

The **SkillsUSA Framework** illustrates how students fulfill the mission of the organization: to empower members to become skilled professionals, career-ready leaders and responsible community members.

What it does:

Provides a **common language** for students to articulate what they gain from SkillsUSA participation to employers, school administrators, parents and other students.

Assesses student skill development along a learning continuum of awareness, demonstration and mastery.

Creates a **vision for SkillsUSA programs** at the local, state and national levels to ensure quality student-led experiences that build skills in all members.

Why it works:

Empowers every student to achieve career success.

Delivers a skill set **demanded by business and industry** but lacking in many employees today.

Ensures that every student member receives a **consistent and specific skill set**.

SkillsUSA Framework





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For Inquiries related to Department policy, please contact:

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Equity Assurance & Compliance Office
Office of the Deputy State Superintendent for Finance and Administration
Maryland State Department of Education
200 West Baltimore Street, Baltimore, MD 21201-2595

SkillsUSA Maryland Fall Leadership Conference
Carousel Hotel and Conference Center
Ocean City, Maryland
November 2-3, 2023

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Conference Theme

*“Pushing Our Chapters
Beyond the Stars!”*

2023 SkillsUSA Maryland Fall Leadership Conference
Carousel Hotel and Conference Center, Ocean City, MD
Conference Theme: "Pushing our Chapters Beyond the Stars"

AGENDA
Thursday, November 2, 2023

11:00 a.m. - 12:30 p.m.	Registration & Room Check-in (Atrium Lobby Entrance)
1:00 p.m. - 1:30 p.m.	Opening Ceremony
1:30 p.m. - 1:45 p.m.	Greetings - Lilia Burkes
1:45 p.m. - 2:10 p.m.	Group Activity
2:10 p.m. - 2:40 p.m.	SkillsUSA Framework Session (students)
2:10 p.m. - 2:40 p.m.	Chapter Excellence Session (advisors) Atrium Stage
2:45 p.m. - 4:45 p.m.	Chapter Supervised Activities
3:45 p.m. - 4:45 p.m.	Board of Director's Meeting
5:00 p.m. - 6:00 p.m.	Dinner
6:05 p.m. - 8:50 p.m.	Advanced Statesman Session
6:05 p.m. - 8:05 p.m.	Advisor Training
6:05 p.m. - 7:00 p.m.	Statesman Session 1
6:15 p.m. - 7:15 p.m.	Pizza Orders (Registration Table)
7:05 p.m. - 7:55 p.m.	Statesman Session 2
8:00 p.m. - 8:50 p.m.	Statesman Session 3
8:05 p.m. - 8:45 p.m.	Advisor Reception
9:00 p.m. - 10:30 p.m.	Evening Social Activity - Atrium
	One advisor per chapter must attend
11:00 p.m.	CURFEW!

Special Guests

Lilia Burkes

Secretary
SkillsUSA 2023-2024 National Officer Team



We are excited to welcome (back) Lilia Burkes to the 2023 Fall Leadership Conference. Lilia is currently a senior at the Dr. James A. Forrest Career and Technology Center, completing the IT Networking Academy program of study while serving as Secretary for the SkillsUSA National Officer Team. As a member of the National Technical Honor Society, she continues to stay active in Student Government and freshman mentoring while fulfilling the duties and

responsibilities of a SkillsUSA national officer. Be sure to say hello to Lilia at the conference!

Karolina Belen

Senior Manager, Professional Development
Office of Member and Chapter Development
National SkillsUSA



SkillsUSA Maryland advisors received helpful and relevant chapter development instruction and guidance from Karolina Belen at the annual back-to-school advisor's meeting in September. Karolina is continuing this important work at the Fall Leadership Conference to ensure that every advisor has the tools and techniques needed to empower student members to build inclusive, productive, nationally-recognized chapters!

"Thank you for attending the 2023 SkillsUSA Maryland Fall Leadership Conference." Have a great year!"

The SkillsUSA Maryland Fall Leadership and the Maryland Leadership and Skills Conferences are designed to be an educational function, and all plans are made with that objective. These are SkillsUSA Maryland’s most significant meetings of the year, with hundreds of students attending from the entire state. They are both integral functions for SkillsUSA Maryland and are supported by the Maryland State Department of Education.

SkillsUSA wants every person to have an enjoyable experience with every attention paid to safety and comfort. All participants will be expected to conduct themselves in a manner best representing the nation’s greatest student organization.

To ensure that everyone may receive the maximum benefits from participation, the “Code of Conduct,” as established by SkillsUSA Maryland’s board of directors, must be followed at all times.

By voluntarily participating, you agree to follow the official rules and regulations or forfeit your personal rights to participate. SkillsUSA Maryland is proud of its students and knows that by adhering to this “Code of Conduct” you are simply reaffirming your dedication to be the best possible representative of your chapter.

1. I will, at all times, respect all public and private property, including the hotel in which I am housed.
2. I will spend each night in the room of the hotel to which I am assigned.
3. I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew.
4. When in the same hotel room with a member of the opposite sex the door shall remain completely open at all times.
5. I will not smoke, vape or consume alcoholic beverages. I will not use drugs unless I have been ordered to take certain prescription medications by a licensed physician. Prescription drugs will be managed per school policy.
6. I will not leave the hotel without the express permission of my advisor.
7. My conduct shall be exemplary at all times.
8. I will keep my advisor informed of my whereabouts at all times.
9. I will wear my conference identification badge at all times.
10. I will attend, and be on time for, all general sessions and activities that I am assigned to and registered for.
11. I will adhere to the dress code at all required times.

I understand that the consequences for any violation of this code of conduct will be made by my school advisors/administration and may include sending me home, loss of any awards/achievements and/or removal from my SkillsUSA chapter. I also understand that SkillsUSA Maryland reserves the right to invoke consequences as determined by a quorum of the Board of Directors present at the conference if the offense warrants such intervention. It is within the spirit of being a proud and meaningful member of SkillsUSA that I agree to these rules of conduct.

AGENDA
Friday, November 3, 2023

7:00 a.m. - 7:45 a.m.	Breakfast (Atrium)
7:30 a.m. - 9:45 a.m.	Advanced Statesman Interviews
8:00 a.m. - 8:50 a.m.	Statesman Session 4
8:55 a.m. - 9:45 a.m.	Statesman Session 5
9:50 a.m. - 10:40 a.m.	Advanced Statesman Recap Session
9:50 a.m. - 10:40 a.m.	Statesman Session 6 (Important: Conference program with completed sign-off pages must be turned-in to the presenter of Session #6 in order to earn Statesman or Advanced Statesman Awards)
10:45 a.m. - 11:15 a.m.	Pack and Load Luggage
11:15 a.m. - 12:05 p.m.	Special Chapter Session - Atrium
12:15 p.m. - 2:00 p.m.	Luncheon – Closing Ceremony
2:00 p.m.	Adjourn - Have a safe trip home!

Important: Students should attend and be on-time to all sessions. To ensure full participation in conference activities, Statesman Award sign-off times will be limited to the following:
 ⇒ After each session, in the session room.
 ⇒ Thursday, 9:00 pm-9:30 pm
 ⇒ Friday, 7:00 am-8:00 am

Conference Dress Code: Official Dress should be worn Thursday, with the exception of free time and evening activity. Friday dress is the conference tee shirt and khaki or black pants.

BREAKOUT SESSIONS

	Session and Name	Presenter	Room
	“Launch Pad to Success - Preparing for Stellar Careers” Advanced Statesman	Josie Wolfe Allison Curtis	Pennsylvania I Room
1	“Crew Deck” Teamwork	Brianna Rourke Callie Nicholson	Pennsylvania II Room
2	“Ground Control” Communication	Khyla BooDoo Andrew Peacy	Delaware I Room
3	“Navigating through Space” with SMART Goals	Jessica Cowgill Patrick Haines	Washington Room
4	“Chapters of the Galaxy” Chapter Excellence	Myah Hazan Makayla Porter	Maryland Room
5	“Back to The Future” Time Management	Jace Darvill Kaelyn White	Virginia Room
6	“Charting the Stars” Program of Work	Lilia Burkes Katie Thompson	Delaware II Room

We would like to offer a special thanks to the Board of Directors for their continued dedication and support of SkillsUSA Maryland

SkillsUSA Maryland 2023-2024 Board of Directors

Jack Newkirk (Chair) Frederick County CTC Email: Jack.Newkirk@fcps.org (Region 6)	Josie Wolfe (Vice Chair) Center of Applied Technology North Email: jewolfe@aacps.org (Region 3)
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**2023-2024
SkillsUSA Maryland State Officers**

Myah Hazan, President

Center of Applied Technology North, Anne Arundel County
Advisor: Bryan Granger

Patrick Haines, Eastern Region Vice-President

Worcester Technical High School, Worcester County
Advisor: Rick Stephens

Khyla Boodoo, Western Region Vice-President

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Advisor: Michelle Dugans

Callie Nicholson, Secretary

Calvert Career and Technology Academy, Calvert County
Advisor: Sarah Jones

Makayla Porter, Parliamentarian

Dr. James A. Forrest Career and Technology Center, St. Mary's County
Advisor: Mary Thompson

Andrew Peacy, Historian

Center of Applied Technology North, Anne Arundel County
Advisor: Bryan Granger

Jessica Cowgill, Reporter

Dorchester Career and Technology Center, Dorchester County
Advisor: Charlene Zinnel

Brianna Rourke, Treasurer

Dr. James A. Forrest Career and Technology Center, St. Mary's County
Advisor: Mary Thompson

State Officer Advisors

Charlene Zinnel

Dorchester Career and Technology Center, Dorchester County

Mary Thompson

Dr. James A. Forrest CTC, St. Mary's County

Member Name: _____

School: _____

ADVANCED STATESMAN AWARD

The SkillsUSA Maryland Advanced Statesman Award is presented each year to chapter officers and members at the Fall Leadership Conference. This award recognizes SkillsUSA members who have demonstrated leadership skills and have continued to master additional requirements in advanced leadership training.

Advanced Statesman candidates must complete the following:

- _____ Recite the SkillsUSA Pledge (without notes!)
- _____ Name the 3 different national programs/events SkillsUSA members can participate in and provide a brief explanation of what they are.
- _____ Know the 6 categories outlined in the National Program of Work (POW) and provide examples of an activity that might fall into each category.
- _____ Explain the 3 components of the SkillsUSA Framework and state how you think your chapter can implement these components in the Chapter of Excellence Program application.
- _____ State the Emblem components and provide meaning of each component.
- _____ State the current SkillsUSA national theme and what it means to you.
- _____ Name one Skilled and Technical Sciences career competition related to your career area, and one Leadership Development or Occupationally Related career competition and provide a brief description of each of the stated competitions.

Advanced Statesman Session Facilitator

- ◆ Josie Wolfe - Vice Chairperson, Board of Directors, SkillsUSA Maryland

SkillsUSA Pledge

“Upon my honor, I pledge: To prepare myself by diligent study and ardent practice to become a worker whose service will be recognized as honorable by my employer and fellow workers. To base my expectations of reward upon the solid foundation of service. To honor and respect my vocation in such a way as to bring repute to myself. And further, to spare no effort in upholding the ideals of SkillsUSA.”

Look closer to understand what the SkillsUSA Pledge really means:

Upon my honor, I pledge: This is a very strong statement. It means you are committed to follow through on your promise.

To prepare myself: Preparation requires self-control. It means effort without immediate reward but with the knowledge that the effort will pay off when the preparation is completed.

By diligent study: Diligence implies something far beyond a quick review of assignments. Diligence means perseverance, concentration and not always taking the easy route.

And ardent practice: A person of character makes every effort in spite of setbacks or personal loss.

To become a worker: SkillsUSA members take pride in making things happen, in being good workers and in their employers.

Whose services: Doing things for others is the basis of many occupations. SkillsUSA members strive to be active in their schools and communities.

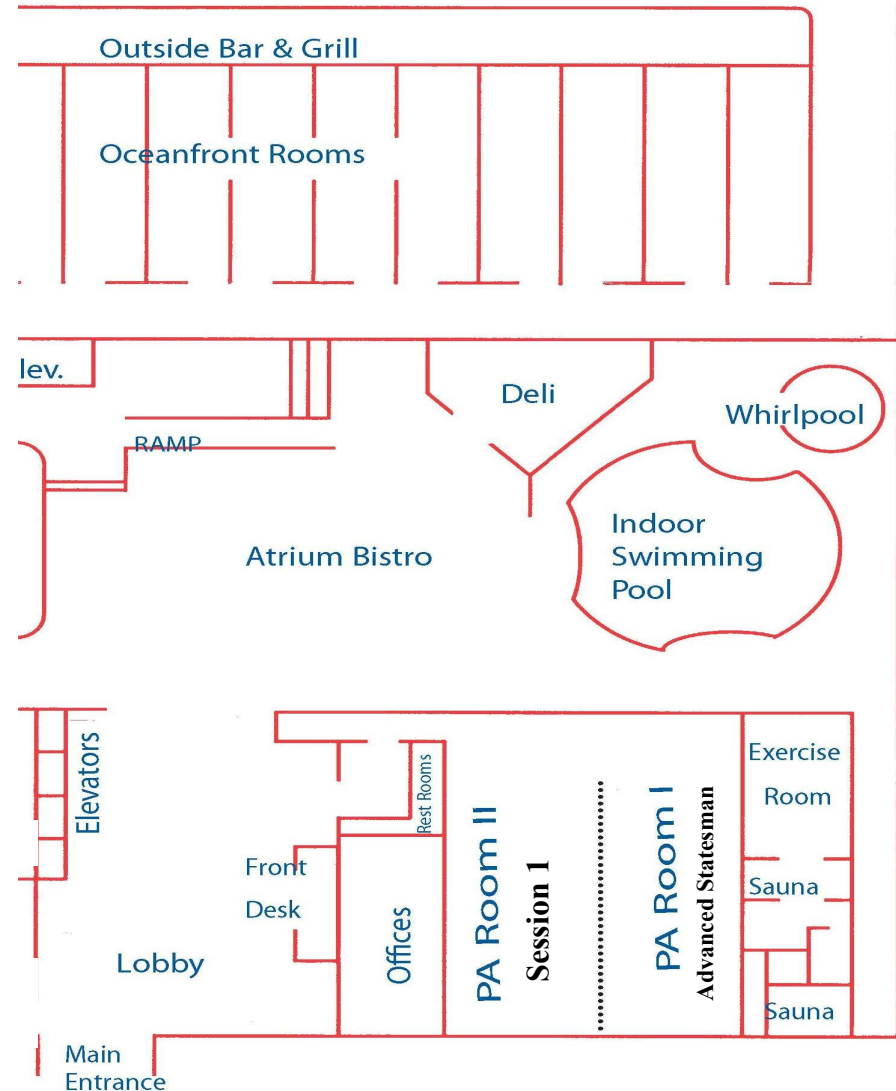
Will be recognized as honorable: The result of preparation, study, practice, work and service is the respect and honor given SkillsUSA members.

To base my expectations of reward upon the solid foundation of service: This statement reinforces the attitude that we must first serve in order to gain. This attitude is important to success.

To respect my vocation: SkillsUSA members recognize the need to find their vocation and strive to understand its traditions, skills, leaders and potential.

To bring repute to myself: SkillsUSA members strive to have a good reputation among their peers, fellow workers, teachers, parents and employers.

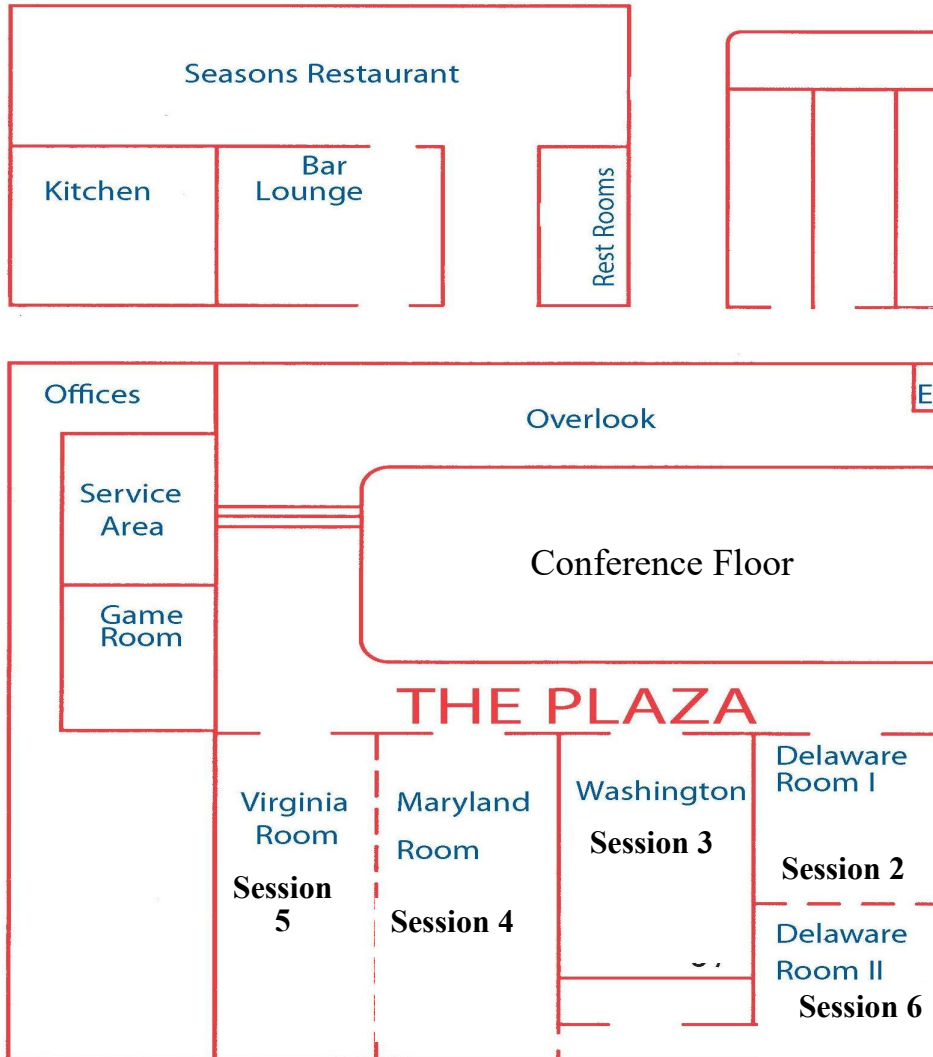
To spare no effort in upholding these ideals: This means service to the community, school and SkillsUSA chapter - getting things done and becoming a leader, all with the ideals of SkillsUSA in mind.



resort hotel & condominiums



Beach



SkillsUSA Creed

- I believe in the dignity of work**
 I hold that society has advanced to its present culture through the use of the individual's hands and mind. I will maintain a feeling of humbleness for the knowledge and skills that I receive from professionals, and I will conduct myself with dignity in the work I do.
- I believe in the American way of life**
 I know our culture is the result of freedom of action and opportunities won by the founders of our American republic, and I will uphold their ideals.
- I believe in education**
 I will endeavor to make the best use of knowledge, skills and experience that I will learn in order that I may be a better leader in my chosen career and a better citizen in my community. To this end I will continue my learning now and in the future.
- I believe in fair play**
 I will, through honesty and fair play, respect the rights of others. I will always conduct myself in the manner of the best professionals in my career and treat those with whom I work as I would like to be treated.
- I believe satisfaction is achieved by good work**
 I feel that compensation and personal satisfaction received for my work and services will be in proportion to my creative and productive ability.
- I believe in high moral and spiritual standards**
 I will endeavor to conduct myself in such a manner as to set an example for others by living a wholesome life and by Fulfilling my responsibilities as a citizen of my community.

Member Name: _____

School: _____

Circle One: **STUDENT** **ADVISOR**

SKILLSUSA MARYLAND STATESMAN AWARD

The SkillsUSA Maryland Statesman Award is presented each year to chapter officers and members at the Fall Leadership Conference. This award recognizes SkillsUSA members who have demonstrated leadership skills and have mastered the identified requirements in leadership training.

Qualifications:

1. Must be an SkillsUSA Maryland active member.
2. Must attend SkillsUSA Maryland fall leadership conference.
3. Must master all requirements for SkillsUSA Maryland Statesman Award by the conclusion of Session #6 (Friday, 10:40 a.m.)

Procedures:

Participate in all sessions of the Fall Leadership Conference.
Successfully complete all requirements of the Maryland Statesman Award as listed below:

Requirements:

- _____ 1. State the SkillsUSA motto and explain its meaning.
- _____ 2. Know and state the SkillsUSA Pledge.
- _____ 3. Know and recite the SkillsUSA's mission.
- _____ 4. Give the current SkillsUSA theme and explain what it means to you.
- _____ 5. Name the components of the National SkillsUSA Program of Work
- _____ 6. State the purpose of the Chapter Excellence Program.
- _____ 7. Explain the purpose of the SkillsUSA Framework.
- _____ 8. Name the 3 components of the SkillsUSA Framework.
- _____ 9. Name 3 of the 5 Framework Essential Elements for Technical Skills.
- _____ 10. Name 3 of the 6 Framework Essential Elements for Workplace Skills.

- _____ 11. Name 3 of the 6 Framework Essential Elements for Personal Skills.
- _____ 12. State two ways to demonstrate responsibility.
- _____ 13. State two ways to demonstrate job-specific skills.
- _____ 14. State two ways to demonstrate teamwork.
- _____ 15. State two ways to demonstrate work ethic.
- _____ 16. State two ways to demonstrate multicultural sensitivity.
- _____ 17. State two ways to demonstrate integrity.
- _____ 18. **Communication:** In what ways is learning how to communicate professionally and effectively crucial in a workplace environment?
- _____ 19. **Chapter Excellence:** What is the Chapter Excellence Program, and how can it be an effective tool to build a strong chapter?
- _____ 20. **SMART Goals:** What does SMART stand for? How can you build your own SMART goal(s)?
- _____ 21. **Time Management:** How do you manage your 24 hours each day? How can poor time management from one individual affect an entire workplace?
- _____ 22. **Program of Work:** What is the Program of Work, and how can you effectively create one for your chapter?
- _____ 23. **Teamwork:** In what ways can you be a responsible team member? What characteristics do you think you need to have to be part of an effective team?

Attend All Sessions

1 2 3 4 5 6